



SES Council

STONECREST ELEMENTARY SCHOOL
Working together to prepare our children for their futures

MINUTES

Tuesday May 8, 2018

6:30 pm – 8:30 pm

Stonecrest Staff Lunch Room

Notes taken by Jennifer Mulligan, Secretary

Attendees

Parent Volunteers

Trish Larwill, Kirsten Cox, Jennifer Mulligan, Libby McCarden, Shannon Cuddihey, Sarah Simkin, Liliane Benoit, Melissa Johnstone, Patricia McKoage

School Staff

Cindy Alce, Diane Farrell, Marcy Storms, Stephanie Fulcher

Principal Report – Diane Farrell

- Policy P.140.GOV Indigenous Education Advisory Council

The district is seeking input into the draft policy for the creation of an Indigenous Education Advisory Council (IEAC). Input is being sought from Indigenous community on the composition of the council (i.e. individuals/community agencies representation) and input on a process for determining membership. The aim is to ensure a consistent delivery of information across a variety of stakeholder groups including principals, vice-principals, parents, students, federations and community agencies. The report to COW on 3 April 2018 can be found at

http://ocdsb.ss13.sharpschool.com/UserFiles/Servers/Server_55394/File/Calendar/AGENDA%20DOCS/2018%20DOCS/COW%2003%20April/06a%20Report%2018-

This information has been posted to the school's website.

- We are receiving new rollers/blinds for school. Specifically, we are receiving an electric remote control blind in the gym for a cost of \$5,312.90. We are also receiving new blinds for the office area including the staff room, book room and resource room. We are also getting rollers for all sidelights for lockdown/security reasons. The total cost of this renovation will be \$10,795.43.

Request for Funds:

- Requesting the balance of the cost of electrical install for the sound system of **\$735.83**. School council allocated \$4,000.00 and the actual invoice was **\$4735.83**. I am also requesting an additional **\$600.31** for the scanning and coring required for the electrical work.
- Another piece of good news is the Board, due to the surplus of funds, has transferred \$10,000.00 to the school's operating budget to balance the deficit inherited. This means the approx.. \$50,000.00 deficit has now been eliminated. I will present the school operating budget during the June council meeting.
- The front door of the school building has been replaced and the new door will have the ability to be locked via the emergency button in the office. A keypad will also be installed. The plan is to have EDP families use the keypad before and after school. We will have the front door on a timer so Community Use of Schools groups will not use the keypad.
- Bring Your Own Devices-The intermediate team currently is exploring the idea of banning cells phone use at schools. We are looking at September. We will discuss as an entire team during the May staff meeting. The amount of time and supervision of the cell phones is increasing.

Teachers Report – Marcy Storms

Kindergarten Report

- Our Annual Kindergarten Concert will be held on Tuesday, June 5th at 6:30pm in the gym.
- We will once again be creating a kindergarten art gallery in the front entryway of the school. It will coincide with our concert.
- Kindergarten Information Night will be held on Wednesday May 23rd. This year the format will change from previous years--parents are to bring their child and there will be centres set up in the kindergarten classrooms for them to visit.
- We are organizing our end-of-the-year field trip to Robert Simpson Park in Arnprior. The trip will have a focus on healthy living.

Primary Report

- Primary students will have one more Subway Lunch day, June 15th.
- Primary Play Day is scheduled for June 20th with a rain date of June 21st.
- Planning is underway for a French cultural experience on June 22nd similar to our concert and interactive activities last year.

Junior Report

- Grade 3,4 & 5 Track and Field Meet to be held on Wednesday, May 16th
- Many Junior students are involved in crew and cast, which is a wonderful opportunity for so many
- 3 Cake Raffles were very successful, raising approximately \$2500 for the Junior Division. Teachers are looking at making purchases in the coming weeks.

- Junior Girls and Boys basketball teams went to tournaments last week coached by Mr. Storms and Mr. Cote.

Intermediate Report

- Carleton Sports Camp (105 online payments!) May 24 - *very* good turn out
- Many Grade 8s at Mini Enrichment this week
- 10 girls and 10 boys attended the Intermediate Badminton Tournament last week coached by Mr. Storms
- STEM activities organized by our Intermediate Science Teachers on Mon and Wed this week. Big rotation of activities, high levels of student engagement
- Grade 7 Immunization clinic on Wed
- T&F next Thursday
- Mulan Jr. - Many intermediate students involved in crew and cast - energy levels are HIGH
- Intermediate Soccer fast approaching

Message to Student Council - Please join us at our Volunteer and Bus Driver Appreciation Breakfast on Tuesday, May 15th at 8:30 a.m. in the library.

Finances

- Liliane mentioned that we should continue advocating for people to pay online so that there is less administrative burden on Jennifer. Liliane said we may be forced to shut down our online website for hot lunch payments, which would mean that all payments would have to go through Jennifer.
- Liliane reminded the council that every payment has to have a paper trail. We cannot pay cash under the table for something.
- Liliane indicated that some of the disbursements we have agreed to this past year have gone over the allotted amount and some have been under the allotted amount, but in the end everything balances out.
- Liliane said that after review of the paper trail, some money is still needed to complete the payment for audio. The school paid \$8,000. Then council gave \$4,400, then another \$2,000, then another \$4,000. This means that \$18,400 has been paid to date, but the total cost of the audio is \$22,053.91, so another \$3,053.91 is outstanding. Council agreed to pay the remaining amount owing for the audio.
- Liliane noted upon review of Council notes, that the Student Council allocated \$400 to the Red Puppet Theatre, but she does not have an invoice. Cindy will follow-up with Mrs. Sonnenburg.
- Liliane asked Marcy for invoices for the medals and the bussing for the ski trip.
- Council committed \$500 to the leaving ceremony, but Cindy said we should hold off on this for now as the teachers have to discuss this further.

- Liliane said that approximately \$10,000 remains at this point in time in Council's account, which will carry over to the next school year, along with any grant money that remains (i.e. Walmart grant, Parent engagement, lending library).
- Liliane and Sarah are planning to run the first aid training again early in the new school year, which will cost about \$140.
- Liliane said she needed a final quote for the DJ before its cost could be approved. Similarly, she needs a final quote for the summer send-off.
- Cindy, Jennifer and Liliane looked at a spreadsheet that teachers might be able to use to enter what they want and provide receipts. Teachers would need to input the financial information into the spreadsheet, scan the receipt and send it to Liliane then provide the original receipt to Jennifer.

Disbursements

- We will wait until the fall before we allocate any more money to disbursements.

Fundraising Activities

- The Vesey's orders should be here late next week.
- Kirsten said that the Diefenbunker Race was a huge success for Stonecrest. 1,000 people registered online this year as compared to 600 who registered last year. Kirsten heard through the grape vine that St. Michael's won, raising \$2,000 in cash and having 70-80% of their school show up. Stonecrest had a lot going on at the same time this year so next year, we can plan better. Kirsten invited anyone who had feedback to share it with her and she would relay it to the Diefenbunker. Diane suggested they open the ice cream shop earlier next year.
- Liliane wondered if council would consider a graduating student merit award to try to show recognition for what students have done well. She suggested it be a significant amount of money like perhaps \$250. Council agreed it was a good idea, but that we should discuss it further. For instance, who would the award go to? Would the kids or teachers nominate? Trish suggested that we be mindful of other community based awards that exist. We will do this beginning next year.

Health & Safety Initiatives – Grab 'n Go snack program

- Sarah said that this program is going well.
- Liliane mentioned that you can only donate once, but then you cannot donate again. Melissa will take a look and see if she can fix this.

Family Dance, Summer Send off, Games Night

- The dance will be held on May 25th.

- Shannon will use the posters from last year. She confirmed that the DJ will cost \$100 per hour and has been confirmed for 6:30 until 8:30.
- Shannon wanted to put an ad at the high school for people to contact her with student names for students who need volunteer hours. The students may ask anyone of us to check them in and sign off on their hours at the end. They will be watching the doors (reminding students to stay inside), watching the stage (to make sure nobody touches anything), greeting people (adults can take the money) and helping with the canteen and food.
- We cannot order pizza from Happy Times or The Lighthouse because they use peanuts. We can only order from the Harbour or Carp.

Outstanding / Council Business

1. OCASC

- Patty wasn't able to attend the last meeting so nothing to report.

2. Hot lunch

- Melissa was wondering if we would be staying with Fitzroy Harbour next year? Council seemed to agree we should stay with them. Shannon suggested that Melissa remind them to keep the slices the same size.

3. Parent Resource Centre

- Sarah said that she and the librarian were able to find a spot in the library for the community resource library. The spot is at the back of the library on the tall shelves. The collection will be there but the catalogue will be online.
- The borrowing period will be two weeks.
- Only the librarian has access to the system so we need to see the librarian to fill in a form.
- Books can be donated if they are in good shape or purchased for the parent resource library.

4. Lost and Found

- Cindy said that the lost and found is still in the works.

5. Calendar of Events

- Tuesday June 19th is the date for the summer send-off. The food trucks are booked, a call for vendors is going out shortly and Council will be looking for donations for the silent auction. Marcy said that Katie Wilker will be the lead on games. If it rains, we are prepared to move everything inside. Monique arranged the vendors. McNeely's will be taking care of the emergency vehicles that will be there.

6. Other

- Trish said that we will wait until the fall to distribute the parent survey.
- Libby mentioned that we will need to renew the licence for the student council website as of July 1st. It is \$100 per year. She will pay for it and submit an invoice to Liliane, who will reimburse her.

Next Dates

- Next Student Council Meeting – June 12, 2018
- Summer Send-off – June 19, 2018